

Garfield City Council Meeting January 14, 2025

Mayor Blackburn administered the Official Oaths of Office to Council Members

Prayer and Pledge of Allegiance

Call to Order: 6:06 PM

Roll Call- Roll called by Recorder-Treasurer Christal Allen

Council Member Smead-Present

Council Member Rambo-Absent

Council Member Teeselink-Present

Council Member Kitterman-Present

Guests and Visitors

Minutes City Council Meeting December 10, 2024

Council Member Smead moved to approve the December 10, 2024 Council meeting minutes as presented.

Seconded by Council Member Kitterman.

All in favor, motion carried.

Committee Reports

Planning Commission-December 16, 2024, Planning Commission meeting minutes were provided to the council.

Water Department- December unaccounted for water loss 24.8%- Hydrant meter being used by Big M Construction was not available to be read, potentially contributing to high unaccounted for water loss in December.

The September 25, 2024, Sanitary survey report was provided to the council, Mayor Blackburn commenting that the report was favorable overall. He is currently attending training to obtain a water distribution operator's license with testing to be done in March 2025.

Council Member Teeselink brought up the issue of monthly water account disconnect calls being made by the Recorder-Treasurer to customers who are habitually on the disconnect list. He stated this process takes up valuable time each month.

After discussion, council members agreed to discontinue the process of calling customers prior to disconnecting service but instructed that all customers are to be informed of the discontinuation of this process when the February bills are mailed.

Code Enforcement- Mayor Blackburn reported issuing a building permit for 15145 Wild Honey and a fence permit. He updated the council on the response to the certified letters mailed to the property owner of 18450 and 18452 Hwy 127 stating the letters were signed for, but he has not received a response from the property owner. He advised that he would confer with the city attorney to proceed with the condemnation process as the structure is unsafe.

Council member Kitterman moved to approve committee reports as presented
Seconded by council member Teeselink.
All in favor, motion carried.

Unfinished Business

Disaster 4788, Schooley Lane Bank Improvement-Mayor Blackburn advised the council that he spoke with Susan Hartman with ER Assist. She feels that the allocation from ADEM will be sufficient to cover the cost of the project to install J hooks in the creek bed to divert water flow to prevent future damage.

New Business

Council Member Kitterman moved that proposed Resolutions 208, 209, 210, and 212 be read by title only.

Seconded by Council Member Smead.

All in favor, motion carried.

Proposed Resolution 208 Establishing the Code of Conduct for Year 2025

Proposed Resolution 208 was read by title only by Recorder-Treasurer Christal Allen.

After discussion, Council Member Smead moved to adopt proposed Resolution 208 as presented.

Seconded by Council Member Teeselink.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes

All in favor, motion carried.

Proposed Resolution 209 City Council Meeting Rules of Proceedings 2025

Proposed Resolution 209 was read by title only by Recorder-Treasurer Christal Allen.

After discussion, Council Member Teeselink moved to adopt proposed Resolution 209 as presented.

Seconded by Council Member Smead.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes

All in favor, motion carried.

Proposed Resolution 210 Appointing the Honorable Shane Perry Garfield City Attorney

Proposed Resolution 210 was read by title only by Recorder-Treasurer Christal Allen.

After discussion, Council Member Kitterman moved to approve proposed Resolution 210 appointing Shane Perry as the city attorney for 2025.

Seconded by Council Member Smead.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes

All in favor, motion carried.

Proposed Resolution 211 Authorizing Removal of an Abandoned Sign, 16727 US HWY 62

Mayor Blackburn read proposed Resolution 211.

After discussion, Council Member Teeselink moved to approve proposed Resolution 211 as presented.
Seconded by Council Member Smead.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes
All in favor, motion carried.

Motion to move .47 cents from ARPA acct. To General Revenue

Mayor Blackburn advised when the City Council passed Resolution 204 dated November 12, 2024, regarding ARPA expenditures, it included 47 cents as a result of a rounding discrepancy. It is necessary to transfer 47 cents in (currently ARPA) paid expenditures for employee payroll expenses back to the General Revenue to balance the books down to the penny.

Council Member Teeselink moved to transfer 47 cents from the ARPA fund back to the General Revenue Fund.

Seconded by Council Member Smead.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes
All in favor, motion carried.

Select Provider for 2024 Water Fund Agreed Upon Procedure

After discussion, Council Member Smead moved to utilize Garland & Greenwood to perform the 2024 Agreed Upon Procedure.

Seconded by Council Member Teeselink.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes
All in favor, motion carried

Mayor Blackburn advised that he has been in contact with Jerry Kopke inquiring about a water rate analysis.

After discussion, Council Member Smead moved to enter into an agreement with Jerry Kopke to perform a water rate analysis.

Seconded by Council Member Kitterman.

All in favor, motion carried.

Proposed Resolution 212 Reconciling 2024 Annual Budget

Proposed Resolution 212 was read by title only by Recorder-Treasurer Christal Allen.

After discussion, Council Member Kitterman moved to approve proposed Resolution 212 as presented. Seconded by Council Member Smead.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes
All in favor, motion carried.

December 2024 Financials

After discussion, Council Member Smead moved to accept the December 2024 financials as presented. Seconded by Council Member Teeselink.

Council Member Smead-Yes, Council Member Teeselink-Yes, Council Member Kitterman- Yes
All in favor, motion carried.

Adjourn

Council Member Smead moved to adjourn.

Seconded by Council Member Kitterman.

All in favor, motion carried.

Meeting adjourned at 6:57PM.

Passed and approved this 11th day of February 2025.

Gary Blackburn

Approved, Mayor Gary Blackburn

Gary Blackburn

Christal Allen

Attested, Recorder-Treasurer Christal Allen

Christal Allen

